

Project
Management
Series

MANAGING LAW ENFORCEMENT INITIATIVES

Controlling Police Initiatives Using Modern Project Management

Law Enforcement organizations are facing a time of tremendous change. While operational excellence in traditional tactics will always be in vogue, today's organizations must find new approaches to crime prevention and enforcement of current law. Modern day officers, in addition to their field expertise, may provide even greater value with their ability to solve old and new problems in innovative ways. Yet few departments have any formal education to stimulate and enable creative thinking throughout the organization.

Managing Law Enforcement Initiatives (MLEI) is a fresh, modern training series that focuses current management thought on critical issues facing Law Enforcement. Backed by over twenty years of research and field-tested by scores of major corporations, this new program is comprised of two, inter-related one-day sessions...

- **GREAT IDEAS!**
- **MODERN PROJECT MANAGEMENT**

SESSION ONE: Founded on current *community-based policing* thought, **Great Ideas!** is a highly innovative strategy that transforms good ideas into great proposals. This approach has proven effective and very popular in both large and small law enforcement organizations.

The MLEI program assumes three things of your organization. You must have...

- People who are motivated to look for improvement opportunities within their organization and community.
- People who believe their opinions are important to their senior officers.
- A senior executive (Chief) who wants to hear and act on the ideas coming from across the organization.

Everyone has good ideas, but most people have little or no training on how to turn those sparks of inspiration into formal proposals that...

- 1) Help employees refine and document their thoughts, and
- 2) Clearly explain what they have in mind to their senior decision maker(s).

Without quality information, senior executives are unable to make sound decisions and the idea author becomes convinced no one is listening.

Without a program like MLEI, organizations suffer from low employee moral, a disconnect between senior levels and people in their organization and a total lack of accountability for

middle management who should be guiding an improvement process instead of strangling it. Great ideas simply never see the light of day.

Great Ideas! provides all the tools, templates and processes your organization needs to nurture a thriving, creative organization focused on improvements ... big and small. At the heart of this process is an *Initiative Proposal* template recommended to collect crucial information about a new idea. Most of the **Great Ideas!** session explains how to prepare each of the nine components on the template. This training unit includes a small group workshop where attendees test out the approach on real-life problems.

When a new proposal is approved by your senior decision maker(s), it must then transition into positive action. While some proposals are simple to implement, others represent significant cost, time and risk to the organization. To help make this transition, your organization needs the core elements from the Project Management discipline.

SESSION TWO: Modern Project Management provides a quick view of processes proven to give your projects the greatest chance for success. This one-day session is distilled from the highly popular *Tryon and Associates* three-day comprehensive seminar **Managing Single-Time Efforts**. Since the late 1980s, thousands of Project Managers and business leaders from Fortune 500 organizations have attended this training. Leading police departments began attending *Tryon and Associates* Project Management seminars in the mid-1990s.

This training program is especially attractive to non-technical audiences. It explains Project Management from a practical, business perspective. Law Enforcement attendees, both field officers and supervisor levels, give this session very high marks for both understandability and applicability for their work.

Modern Project Management provides a practical foundation for any organization seeking to make Project Management a useful and respected discipline. The concepts and practices taught in this course have proven equally valuable for...

- An organization seeking to *institutionalize* the Project Management discipline **OR** a single project manager who wishes to apply the concepts to a specific project.
- Large, multi-national companies **OR** small, entrepreneurial firms.
- Projects that will result in complex technology-based products **OR** purely human endeavors.
- Projects that require large, multi-year investments **OR** small, short-term projects.
- Established Project Management environments **OR** organizations attempting to formalize the discipline for the first time.

Modern Project Management provides a very effective means for an organization to...

- Create a common definition and understanding of the Project Management discipline.
- Establish a common understanding of the role Project Management will play for the total business organization.
- Understand how each part of the total organization must contribute to the success of the Project Management process.

- Identify a repeatable Project Management Framework that may be understood and used by the total business organization.
- Define specific roles and responsibilities that must be performed to insure a project's success.

Modern Project Management examines the responsibilities and contributions needed from each member of the *Project Organization*. These roles are evaluated as the project moves through a predictable and repeatable *Project Life-Cycle*. Special attention is given in this class to the early stages of a project (Project Initiation). The seminar provides a detailed examination of a project agreement called the *Project Charter*. While other components of Project Management may require time to fully implement, the Project Charter can become a popular and powerful new tool immediately following this seminar.

The course completes the discussion of Project Initiation by defining the components of the *Base Project Plan*. This plan is synchronized with the certified completion of well-defined intermediate and final deliverables. The Project Plan must be *iterative* as all components of the plan will be constantly reviewed and adjusted due to new project conditions and realities.

For serious Project Management students, this one-day session provides an excellent transition into *Tryon and Associates* very popular and comprehensive training sessions...

- **Managing Single-Time Efforts** ... <http://www.tryonassoc.com/pdffiles/Desc-MSE.pdf>.
- **Project Management Fundamentals** ... <http://www.tryonassoc.com/pdffiles/Desc-PMF.pdf>.

Learning Objectives

The specific goals and objectives for the **MLEI** program are to...

- Expand the source for new ideas in your organization.
- Give everyone in your organization an active voice in new ideas and problem solving.
- Use consistent templates and processes to submit new ideas.
- Provide your senior staff with more complete information about these new ideas.
- Increase the potential for internal and/or external funding.
- Build stronger partnerships between all units of the total organization.
- Build stronger partnerships with your community.
- Understand the transition of a proposal into a formal project.
- Provide tools, techniques and deliverables that will give each project the greatest potential for success.

The MLEI program is certified by the Council on Law Enforcement Education and Training (CLEET) and has been used in a university-sponsored program on Law Enforcement leadership.

Audience

Due to the widespread appeal of this seminar, it should be attended by all members of your Law Enforcement organization. This includes...

- Field officers
- Supervisors
- Senior staff
- Support organizations
- Civilian organizations
- Community leaders

MLEI Preparation

Prior to launching the **MLEI** program, *Tryon and Associates* recommends two days of on-site assistance preparing your organization for this program prior to actual training. This includes...

- Management preparation – Explaining the significance of the process to your senior decision makers and helping them understand their role in the process.
- Technology preparation – Creating a repository for templates and establishing a protocol for submitting completed documents.
- Procedural preparation – Creating workflows and reports to support the MLEI effort.

This work is billed at standard consulting rates and may be included in the training fees if desired.

Training Prerequisites

There are no training prerequisites for session attendees.

Duration

The total **MLEI** program is designed as a two-day, in-service training session. This program may be split into two, distinct one-day sessions if desired.

Format

This seminar uses an instructor-led format. Consistent topic coverage is insured by the use of easy-to-follow seminar notes. The instructor introduces each topic adding illustrations, examples and analogies to explain the material. Seminar attendees are encouraged to add their observations or ask questions at any time. We use group discussions to explore a specific topic. The seminar concludes with a short workshop to illustrate the material presented in the session.

Materials

Each attendee receives a full set of presentation materials used by the instructor during the seminar. They will also receive numerous examples, templates and common processes that are identified during the course.

Author

Managing Law Enforcement Initiatives was written by Charles A. Tryon, founder of ***Tryon and Associates*** in a partnership with the Tulsa Police Department. This seminar was created based on Mr. Tryon's project experience with a wide variety of industries and as a project consultant and seminar leader along with TPD's use of a formal Project Management process. The Tulsa Police Department is a major U.S. city that requires a four-year college degree prior to entering their Academy.

Scheduling and Pricing

We typically schedule this seminar for presentation on your location. Please review the general scheduling and pricing policies on our website. We provide a complete price quote on request. On occasion, this seminar may be offered on a public basis. Contact ***Tryon and Associates*** for more information about scheduling or attending this seminar.

Contact Information

Additional information on this and other ***Tryon and Associates*** seminars may be obtained by calling (918) 625-8258. Seminar descriptions and other helpful information are available at www.TryonAssoc.com.

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